

**PROTOCOL**

1. Student competition field \_\_\_\_\_
2. Student competition specialization \_\_\_\_\_ code \_\_\_\_\_
3. Date \_\_\_\_\_
4. City \_\_\_\_\_
5. Address \_\_\_\_\_
7. Participant's details:  
Registration number: \_\_\_\_\_  
Full name \_\_\_\_\_
6. Classroom No. \_\_\_\_\_ Date of birth: \_\_\_\_\_  
Contact phone number: \_\_\_\_\_

**8. Rules and Guidelines for On-site Student Competitions**

8.1. All participants must have the following items at their workplace: passport or other ID; consent for personal data processing; front page (printed from the participant's personal account); stationery and supplies (a pen, pencil, ruler, etc.); participants may bring mineral water in a transparent bottle, chocolate, and glasses.

8.2. Participants of competitions in Mathematical Methods for Economic Analysis may use the Standard Normal Distribution Table, the Student's-t Distribution Table, F-Distribution Table and the Chi-Square Distribution Table (as provided by the Organizing Committee).

8.3. Participants of competitions in Urban Planning may use their personal copies of the Town Planning Code in hard copy (electronic versions are strictly forbidden).

8.4. Participants of competitions in Innovation Studies may use any reference materials, irrespective of the information source (electronic versions are strictly forbidden).

8.5. Participants of competitions in Measurement in Psychology and Education, Management, Asian and African Studies, and Journalism, as well as in Counselling Psychology, Personology, Corporate Law, Information Technologies Law and Intellectual Property Rights, Political Science, Economics, Philosophy, and Media Management, may use personal copies of an English-Russian dictionary in hard copy (electronic versions are strictly forbidden).

8.6. Participants of competitions in Political Analysis and Public Policy, and Population and Development may use their personal copies of a Russian-English and/or English-English dictionary in hard copy (electronic versions are strictly forbidden).

8.7. Participants of competitions in Philology and Linguistics may use personal copies of English-Russian, French-Russian and German-Russian dictionaries in hard copy (up to two dictionaries; electronic versions are strictly forbidden).

8.8. Participants of competitions in Urban Development, Political Analysis and Public Policy, Applied Mathematics and Information Science, World Economy, Mathematical Methods for Economic Analysis, Finance and Credit, Electronic Engineering and Nano-Electronics, and Innovation Studies, as well as in Business Informatics, E-Business, Governance of Science, Technology and Innovation, may use personal (pocket, +/-) calculators.

8.9. Participants are not allowed to use or even have the following items at their place: reference materials (other than those mentioned in pp. 8.2-8.7); calculators (except in cases specified in p. 8.8); pocket computers and any other electronic devices; mobile phones and other communication devices; media players.

All such materials and devices may not be used, either in the classroom or on the premises for the entire duration of the student competition.

8.10. Participants **are not allowed** to:

- ask questions /answer questions of other participants;
- leave or change places and/or disturb other participants and administrators;
- copy the work of other participants and/or let them copy their work;
- share materials or any other items;
- continue working on their assignment after the deadline;
- leave the classroom if the competition is under 120 minutes. At the end of the second hour, participants may leave the classroom if they must for a good reason, but for no longer than 5 - 7 minutes, and also accompanied by one of the administrators.

8.11. In case of any violation of the competition rules, the participant shall be dismissed from the competition. Furthermore, his/her work will not be reviewed.

8.12. Participants may ask administrators any questions in regards to the competition procedures and the work format, make any notes and report any claims in the competition protocol at the end of the process, ask for medical assistance, hand in a completed assignment ahead of time, and receive the text of a competition assignment after the end of the competition.

8.13. A completed assignment is considered to have been submitted ahead of time if it is handed to the administrators earlier than 15 minutes to the end of the competition.

8.14. At the close of the competition, participants must not leave their places until the moment when administrators allow them to leave the classroom.

**9. Work Formatting Rules**

9.1. Participants must prepare their assignments on the answer sheets provided. The first answer sheet is the Participation Protocol, and the second sheet is the Review Protocol. All other sheets are intended for problem solutions and answers to competition assignments. They may be filled overleaf. The page with the assignment cannot be used as an answer sheet.

9.2. Participants are required to fill in the front page, fill in and sign the Participation Protocol (the first answer sheet), and write the title of their respective field, specialization and code in the Review Protocol (the second answer sheet). The first and second answer sheets must not contain any other records.

9.3. Participants of student competitions in Mathematics, Mathematical Methods for Economic Analysis, Finance and Credit, and Economics may change the field selected at the registration stage.

9.4. Assignments must be completed in blue or black ink. Red and green coloured pens, as well as pencils, may not be used for recording solutions and answers.

9.5. Additional sheets for rough work and additional answer sheets can be provided by administrators upon request.

9.6. As a rule, rough work is not reviewed. Nonetheless, panels may decide to review rough work of competition participants in the following fields: Urban Development, Political Analysis and Public Policy, Applied Mathematics and Information Science, Mathematics, Sociology, Demography, and Applied Mathematics, as well as in Linguistic Theory and Language Description, if an assignment contains a "see rough work" note.

9.7. Answer sheets and rough work submitted for review must not specify the participant's name and initials, or contain any other records that refer to the student's name.

9.8. Corrections must be clear and unambiguous. If any correction is needed, the wrong answer should be carefully crossed out and replaced with the correct one.

9.9. Participants' handwriting must be readable. Otherwise, the panel may refuse to review a given assignment.

9.10 Pens, front pages and answer sheets may be replaced.

9.11 Competition participants in Software Engineering must complete a part of their assignment using a computer.

9.12 Competition participants in Journalism may choose an assignment (part 2), which shall be completed using a computer.

**I HAVE READ AND UNDERSTOOD THE RULES, and I hereby confirm the accuracy of the information provided.**

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(participant's full name)

**Statement of the Participant's Dismissal from the Competition**

This statement is made due to the dismissal of \_\_\_\_\_ from the competition.

Reasons for dismissal (participant's full name)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Statement

was prepared by:

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(full name of the responsible administrator/coordinator)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(full name of the responsible administrator/coordinator)

I have familiarized myself with this Statement

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(participant's full name)