

APPROVED
by HSE University Directive
No. 6.18.1-01/2207-01,
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PROCEDURES FOR HSE GLOBAL SCHOLARSHIP COMPETITION–2021

1. General Provisions

1.1. These Procedures for HSE Global Scholarship Competition – 2021 (hereinafter, the Procedures) set forth the terms, conditions, and related procedures for holding and participating in the HSE Global Scholarship Competition – 2021 events (hereafter, the Competition).

2. Registration of Competition Participants

2.1. Online registration of Competition participants is mandatory and free of charge. Additional on-site registration will be available at the Competition venues.

2.2. Online registration of Competition participants shall be open from May 25, 2020 until October 12, 2020 on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>. The registration period may be extended at the discretion of the chairperson of the Competition Organizing Committee (hereinafter, the Organizing Committee).

2.3. Registration shall be deemed completed if the participant has received respective confirmation by e-mail from the Competition Organizing Committee, specifying the login and password to access Personal account. Further, via his/her Personal account, the participant is assigned Competition participant's registration number, which will be used by a participant to take part in all selected Competition events (up to five events). The registration number must be kept by a participant until Competition results are tallied up.

2.4. An electronic confirmation shall be sent to the participant's e-mail specified in their online registration form no later than 2 (two) calendar days from the moment of completing registration.

2.5. It is not permissible to register more than once. In the event that a Competition participant has registered multiple times, the first registration (in terms of the registration date) will be deemed valid, along with the registration number specified in the Personal account. All subsequent registrations will be cancelled.

2.6. The following fields in the Competition participant's registration form are mandatory:

- 2.6.1. full name;
- 2.6.2. date of birth;
- 2.6.3. e-mail;
- 2.6.4. contact telephone number (including country and city codes);
- 2.6.5. nationality;
- 2.6.6. country and city of residence;
- 2.6.7. name and location (country and city) of the educational institution;
- 2.6.8. school grade;

2.6.9. subjects, in which the participant is interested, and formats for taking part in them (on-site or online);

2.6.10. cities and countries where the participant plans to attend the Competition events;

2.6.11. motivation letter.

2.7. The motivation letter (MSWord document, up to one page, font - Times New Roman, 12pt, line spacing—1.5) may be written in any format but must include information about the Competition participant, his/her educational achievements, motivation for participating in the Competition, and future educational plans. The Jury will not assess the motivation letter.

2.8. When registering, the Competition participant has the right to choose anywhere between one and five subject areas of interest and participate in multiple Competition events (no more than five) if the Competition schedule allows him/her to participate in all chosen subjects.

2.9. The events in Cultural Studies, Mathematics, Law, Modern Politics, Philology, and Social Sciences: Person. Society. State shall be held in two formats - on-site and online. To register for participation in the Competition in these subject areas, the one format that is the most convenient for the participant must be chosen. If the same Competition participant attempts to participate in these subject areas in two formats - on-site and offline - both participant results will be cancelled.

2.10. The Competition participant has the right to change his/her selection of Competition subject areas (within the range of five subject areas) in his/her Personal account until the online registration procedure closes on October 12, 2020.

2.11. Participants must provide their consent for personal data processing (p. 9.1 of the Procedures). In the event the participant refuses to provide his/her consent to data processing, the participant will not be considered registered and will not be allowed to participate in the Competition events.

2.12. The Competition participant is responsible for the accuracy of his/her registration data. The Organizing Committee will not consider or review any claims related to incorrect registration form data.

2.13. To quickly resolve technical issues, participants can contact the moderator. An Organizing Committee hotline will be set up for any other participant questions related to the online registration procedure. Participants may contact the hotline either by e-mail at: interolymp@hse.ru, or by telephone at: +7 (495) 531 00 59.

2.14. It is possible for participants to additionally register on-site at venues in the countries of participation when Competition events are being held in an on-site format. To be registered on-site and allowed to participate in the Competition events, participants must provide recommendations from the administration or teachers at their educational organizations and/or present diplomas and/or certificates demonstrating educational achievements in subjects related to the Competition subject areas. Recommendations from educational organizations and diplomas and certificates asserting educational achievements may be viewed as motivation for participating in the Competition. The final decision about the applicant's participation in the Competition is made by the organizers at the venue (hereinafter, the organizers). If the applicant is approved for participation, the organizers will note this fact in an on-site registration form and provide the participant with the tear-off part of this form specifying the registration number.

3. Preparatory Stage for Participation in the Competition

3.1. The following information for participants shall be published on the Competition webpage located within the HSE University's corporate website (portal) at <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>:

3.1.1. information about the participant categories and Competition subject areas, rules of participation, schedule of on-site (requiring personal attendance) and online events, organizational preparations for participation in the Competition, and contact details of the Organizing Committee;

3.1.2. learning materials that can be used to prepare for each Competition subject: demo versions of competition assignments, list and description of topics and recommended literature, video files of webinars held by methodological committees containing information on the assignment structure and formats and their respective assessment criteria.

3.2. Competition participants should independently prepare for the Competition events in their chosen subject areas using the learning materials provided (pp. 3.1.2 of p. 3.1 of the Procedures), as well as other relevant learning materials.

3.3. Prior to the Competition starting date, Competition participants will be informed about the options and terms for admission to HSE University's Bachelor's and Specialist programmes corresponding to the selected Competition subject areas.

4. Participation in Competition Events

4.1. Competition events are held in two formats: on-site (requiring personal attendance) and online.

4.2. Competition events will be held from October 22, 2020 until October 29, 2020. Specific dates, the schedule of on-site (offered in specific countries) and online events, and the list of countries, cities and venues holding on-site Competition events will be established by the Organizing Committee no later than one week before the start of the Competition, and will be published on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

4.3. Competition events will be held in each subject in accordance with the schedule published on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>. The starting time for on-site events shall be specified in local time. The starting time for online events will be stated in Moscow time (GMT+3). Events in Cultural Studies, Law, Modern Politics, Philology, and Social Sciences: Person. Society. State will take place simultaneously in an on-site and online format; starting times for events in both formats shall be stated in Moscow time (GMT+3).

4.4. Competition events in Cultural Studies, Mathematics, Law, Modern Politics, Philology, and Social Sciences: Person. Society. State will be held in two formats—on-site and online. To take part in the Competition in these subject areas, the participant must choose the most convenient format when registering. If it is revealed that the same Competition participant is attempting to participate in these subject areas in two formats - on-site and offline - both participant results will be cancelled.

4.5. The duration of the Competition events may vary depending on the specific subject and format. The maximum duration of on-site events is 3 (three) hours (60 minutes each).

4.6. It is recommended that participants of on-site Competition events arrive at the Competition venue no later than 30 minutes before the start of the event. Participants must have their passport or another form of photo ID with them.

4.7. If participants arrive late to the Competition event, they have the right to participate, but they will not get an extension on their assignments.

4.8. Participants will receive special forms for completing the event assignments. Competition participants are expected to bring their own stationery and writing materials (pens, pencils, etc.).

4.9. Competition participants of on-site events must complete their assignments using a pen with black or blue ink.

4.10. Participants are allowed to have the following items on their desks: identification documents, stationery and writing materials, drinking water, and chocolate.

4.11. During the Competition events, participants may not: have electronic devices, auxiliary materials, reference books, directories or other items forbidden for use during the Competition event, on their desks; communicate and exchange any materials with other participants; or leave their place without the organizers' permission. The use of the materials specified above is prohibited for participants of Competition events, both online and on-site (in the classroom and on the premises throughout the entire Competition event until the end of the time allotted for completing assignments).

4.12. Competition participants are prohibited from leaving the classroom during on-site Competition events.

4.13. A participant may exit the classroom after completing the on-site event once he/she has handed a member of the Organizing Committee at the venue a completed cover (registration) page and the completed Competition assignment.

4.14. In the event that a participant violates the rules of participation or refuses to follow them, he/she will not be allowed to continue to participate in the Competition, and this decision cannot be appealed. In the event that a student's participation in the Competition is suspended, the respective decision shall be fixed in a special Statement signed by two members of the Organizing Committee at the venue and the participant which acknowledged that he/she has been familiarized with the decision. If the participant refuses to sign the Statement, a note "Refused to Sign" will be added thereto. The participant's results in the Competition event are thereby annulled.

4.15. The terms of participation and guidelines for joining online Competition events are established by the Organizing Committee and are published no later than 3 (three) weeks before the start of the Competition events on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

4.16. Participation in Competition events in an online format in Mathematics, Foreign Language, Cultural Studies, International Relations, Law, Modern Politics, Philology, and Social Sciences: Person. Society. State shall be held via Examus (proctoring) platform, as per corresponding Instructions, posted on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

4.17. Competition events in Design, Journalism, Media Communications, and Advertising and Public Relations in an online format will be governed by terms and rules, posted on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

4.18. Competition events in Design, Journalism, Media Communications, and Advertising and Public Relations will be held online according to the following timetable:

4.18.1. from October 22, 2020 until October 29, 2020, participants who have completed online the obligatory registration form must send HSE University their work in

accordance with the rules and terms, posted on the Competition webpage located within the HSE University's corporate website (portal) at: [https://olymp.hse.ru/inter](https://olymp.hse.ru/inter;);

4.18.2. from November 03, 2020 until November 13, 2020, interviews will be held with participants who have progressed to the second round.

5. Assessment of Completed Competition Assignments

5.1. Competition papers completed on-site by the participants must be encoded. The cover (registration) pages will be stored in a safety deposit box until it is time to decode them.

5.2. All papers will be assessed by the Jury.

5.3. Members of the Jury have the right to check papers submitted by Competition participants for plagiarism using the system "Anti-Plagiarism". In the event that plagiarism is detected, the participant's Competition results will be annulled.

5.4. The final results (scores) of Competition participants will be published on the Competition webpage located within the HSE University's corporate website (portal) at <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>, no later than December 16, 2020.

6. Procedure for Determining Competition Winners and Prize-Winners

6.1. Competition winners and prize-winners shall be determined at a joint meeting of the Organizing Committee and the Jury. The Organizing Committee shall draw up the decision in the meeting minutes, and the list of the Competition winners and prize-winners will be published before December 16, 2020 on the Competition webpage located within the HSE University's corporate website (portal) at: <http://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

6.2. The Competition winners and prize-winners shall be entitled to additional privileges as per the Regulations for HSE Global Scholarship Competition - 2021 and other HSE University's bylaws. The Competition Organizing Committee shall publish the list of Competition winners and prize-winners who are entitled to such privileges on the Competition website located within the HSE University's corporate website (portal) at: <http://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

6.3. Competition winners and prize-winners who are entitled to privileges when applying to HSE University's undergraduate/specialist programmes under the quota (tuition waiver) places established by the Russian Government for foreign citizens and stateless persons, must submit their documents by the date specified on the Competition website located within the HSE University's corporate website (portal) at: <http://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>. If no documents have been submitted by the applicant by the established deadline, the privileges shall no longer apply.

7. Filing Appeals Against Results of Competition Assignments

7.1. Competition criteria, assessment methods, and results of the completion of Competition assignments cannot be appealed.

8. Procedure for Awarding Diplomas to Competition Winners and Prize-Winners

8.1. The Competition (first-place) winners and other prize-winners shall be awarded first-, second- and third-class honours diplomas (online), which shall be sent by e-mail to the addresses, indicated in their registration forms, by January 31, 2021.

8.2. Information about awarding diplomas to Competition winners and prize-winners will be published on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

9. Consent for Personal Data Processing

9.1. Pursuant to the HSE University's Regulations for Personal Data Processing at National Research University Higher School of Economics (hereafter, the PD Regulations), Competition participants must familiarize themselves with the PD Regulations and confirm their acknowledgement thereof; they are also entitled to disclose their personal data and provide their consent for its subsequent processing. By disclosing their personal data, the participants thereby accept all provisions of the PD Regulations, confirm that the personal data belong to them, are accurate and up-to-date, provided freely, of his/her own will and in his/her own interest; they confirm they are aware of the consequences of such disclosure, and give consent for the processing of their personal data pursuant to p. 3.7 of the PD Regulations.

9.2. The Competition participants' personal data shall be processed pursuant to the principles, rules and terms set forth in the PD Regulations.